

## MINUTES

Ss. Simon and Jude School

Date | Time Oct 16, 2017 at 7 PM

### In Attendance

Sr. Regina Elinich, Jen Doran, Colleen Donohue, Maureen Steinetz, Lisa Baumann, Molly Kelly, Megan DeFra, Mala Sprows, Bernadette Langdon, Sarah Mears, Meredith Datz, Karen Cleary, Gina Williams, Liz O'Reilly, Jen Burpoe, Katy Coley, Gina Ross, Jen Costello

### Treasury Report (Lisa Baumann)

Balance as of 10/16/17 - \$14,000 in account.

#### Deposits

\$11,000 raffles

#### Withdraws

\$400 raffles, \$60 Fall Decor, \$125 Teacher Water, \$500 Teacher Lunch, \$950 Teacher Birthday, \$200 Teacher Blue Ribbon, \$1800 Homeroom Parent (\$100 per class until budget is set), \$70 Blue ribbon decor, \$300 Blue Ribbon DJ, \$660 cake pops, \$250 walk a ton envelopes, \$650 Screenagers, \$145 Windy City Program, \$80 Babysitters H&S meeting, \$20 DG cards

Received a thank you note from Mrs. Fasano for the new gym equipment funds.

ACTION ITEM - still need to determine how much to give to Catholic Education Fund.

ACTION ITEM - How much to tip DJ Clyde for walk-a-thon (he donates his time for this event)

ACTION ITEM - Mrs. Langdon to discuss lunch options with the teachers. Either continue as is or go every other week so we can provide a nicer lunch.

### CHAIRPERSONS REPORTS

#### Trunk or Treat - Liz O'Rielly

Order form for whole pizza being sent out. A Constant Contact will be sent out with pizza form on 10/17. 87 cars signed up as of 10/16. Event runs from 6pm-7:30pm. DJ Clyde is booked for event. One door by the gym will be open to access bathrooms in K hallway.

**ACTION ITEM - double check times on the calendar online are correct**

#### Trivia Night - Katy Coley

Event is November 17. Request for homeroom parents to send email encouraging attendance and maybe even organizing a table or 2. Teachers invited and H&S will cover cost of table.

**ACTION ITEM - Send out Constant Contact after Trunk or Treat.**

### Breakfast with Santa – Jen Costello and Jen Burpoe

Event is December 2. Will be creating a constant contact with Maureen Conlon. PREP will be invited again. Will need to recruit a few Dads who cook the pancakes since a few are graduating SSJ.

**ACTION ITEM** – create and distribute a signup genius for 6th graders to volunteer at event as service hours.

### Santa Secret Shop (Gina Williams and Gina Ross)

Dates are Nov 29 (Wed. is setup day) through Dec 1. (No Saturday hours) Will be in Meehan Center this year. Using same vendor as previous years – Holiday Shop. Shopping the Dollar Store is vital – those items sell well. Gina Ross will be taking over Lisa Barkasy's role as accountant.

**ACTION ITEM** – look into gift certificate option

**ACTION ITEM** – add times for preschoolers to shop on Friday since not all are in school on Thursday

### Villanova Game at Wells Fargo Center Parent Night – Maureen Steinetz

At Wells Fargo on January 6th. One club box reserved – holds 146 people. Cost is \$65 per ticket which does not include food or beverage. RSVP by Dec 6th – first come first serve.

## OLD BUSINESS

### Screenagers (Molly Kelly)

Screening of documentary will be on October, 25 at 6:45pm in the Meehan Center. Open to SSJ and PREP parents as well as their middle school and high students. No babysitting will be available. 55 RSVPs as of 10/16. Post to School and parish Facebook page and include in both constant contacts.

### Walk a-Thon – (Sarah Mears & Meredith Datz)

Friday, Oct 13 – Great weather, Great attendance by parents, grandparents etc. IDEA – to have classes make a banner or flag and carry to organize class and avoid students from running ahead. Teachers could not keep track of students especially the younger classes. IDEA – to gather at class flag or banner for ice cream treat. Start a little early like last year/ condense lunch, DJ Clyde is confirmed, Need to move location of DJ etc. because the preschool is sleeping. Need to print more envelopes this year since we have 36 new families. Proceeds going to update library. Anything over \$10,000 a portion to go to charity of student council's choice. Envelopes to go out next week. Awards same as last year.

**ACTION ITEM** – brainstorm another way to hand out ice cream

**ACTION ITEM** – Next year, end a little earlier so students can be brought back in classroom, pack up etc and leave enough time for buses to come.

## **H&S Assoc. BUSINESS**

### **Fundraising**

Sarah Mears to look into a few fundraising events. One idea is to have a “Penny War”.

**ACTION ITEM** – Jen Doran to get details as to how to organize and run Penny War.

## **TEACHER UPDATE**

Conference Signups will be going out in one email on Wed. October 18th.

**ACTION ITEM** – Mrs. Langdon to coordinate

## **PRINCIPAL REPORT**

Blue Ribbon – was a great honor to receive this accreditation. Banners for light posts are being ordered. Regina Donohue is looking into getting Blue Ribbon logo wear since there were several requests by parents and alum.

**ACTION ITEM** – Sr. Regina to speak with Miss Capaldi about Concert Choir babysitting for conference day.

The Annual Fund has begun and donations are already coming in. The School Board is very pleased with the generosity of our community.

Progress Reports will be ready for October 20th.

Next H&S Assoc. board meeting – November 27, 2017; 9AM

Meeting adjourned 8:46 PM