

## MINUTES

Ss. Simon and Jude School

Date | time September, 14, 2015, 7p.m.

### In Attendance

Sr. Jeannine, Theresa Hagman, Maureen Steinetz, Jen Smith, Regina Donohue, Lisa Baumann, Megan DelFra, Molly Kelly, Sharra Mercer, Kristen Cline, Jenn Appaneal, Father Gerlach, Kathi Clapham, Sarah Mears

### Treasury Report (Lisa Baumann)

Balance as of 9/11/15 is \$24,625.13.

Lisa is gaining access to have check writing privileges. 6 months is the max bank will cash checks so please don't hold onto checks. Requests for checks - please give 48 hours notice for a check.

Please turn everything into the office for the Treasurer.

Receipts will be required for all reimbursement requests.

### Principal's Report

Thank you for teacher start up funds.

Enrollment - 367 students last year- 371 at the start of this year

Sister has not asked for money for the school books yet since the state budget has not been passed. Once she knows how much the state will provide, she will know how much assistance she will need from the Home & School.

Laminator - is broken - someone is coming out to repair. If it cannot be repaired, we will look to replace.

Chester County Foundation Gala (11/6) - Area schools donate money towards a basket - H&S will provide the donation.

What does the Foundation do for our school? We receive scholarship funds and have applied for a mini-grant - this year we received \$2100 towards Science Lab sink.

National Catholic Education Association (NCEA) - SSJ has submitted 5 teacher's names and evaluations - 64 were selected nationally and Lauren Mingioni was selected as one of the 64. Winner receives a free trip to attend conference in San Diego. Winner is determined by online votes.

**ACTION ITEM:** Publish how and when to vote

College students will observe for several weeks

3 student teachers will be at SSJ through December (DiFlorio, Lehane and Ludovico)

School has chosen to pull out of Government Funding for lunches - restrictions and rules very strict. We will lose a little money on lunches but will be able to provide better choices to children. Cost of lunches may have to increase in coming years.

Blue Ribbon - Oct. 1st schools can begin application process - Mrs. Murphy and Mrs. Glatts are chairing this initiative.

Mr. Shorn - donated a charcoal drawing of Pope.

Microphone in Gym has broken- in process of researching if it can be fixed or if we have to purchase new. If new, a wireless microphone would be best.

How Full Is Your Bucket - Children are truly liking and implementing the “Filling of the Buckets” theme for the year. Teachers have been very clever in the different ways to incorporate in their classrooms.

## OLD BUSINESS

Used Uniform Sale - Suggestion to hold sale of used uniforms to align with the seasons so that families can take advantage of used uniforms. Also, more volunteers are needed at the sale dates to help shoppers with sizes etc. Information needs to be published when and where you can drop off uniform donations.

ACTION ITEM - Speak with Used Uniform Chairs about suggestions

Raffle (Kathi Clapham) - Last Year at this time \$9700 with 60 families purchasing - This year \$7800 with 51 families purchasing

Last year total \$15,700 (113 families total)

There is a huge disconnect as to why we have the raffle - that it is replacing wrapping paper, candle, pizza sales. Needs to be better marketed as our only major fundraiser.

ACTION ITEM - Put together more information about raffles, events and what H&S does and supplies in general so that things are more clearly explained and parents understand the need to participate in raffle. Publish more on Facebook and Website.

Volunteer Update (Kathi Clapham)- Need to pay for more features in Signup Genius - eventually need to put the whole thing online only (no form in August packet). Suggestion to have a Volunteer Fair at New Family Meeting and possibly at General H&S Meeting.

ACTION ITEM - Megan Delfra to include in next Newsletter - “if you are not receiving emails from Signup Genius contact Kathi Clapham”

ACTION ITEM - Kathi Clapham contact Chairpersons about Volunteer Fair

ACTION ITEM - Kathi Clapham to research cost to upgrade Signup Genius

Donut Day - Well organized - Not too many new families - lots of younger families, 24 families attended total

Box Tops (Regina Donohue) - Nov 1 is the next submission date- check should be received right after Christmas.

ACTION ITEM - Constant Contact with hyperlink to the form since there is not a paper version in Communication Folder any longer

Logo Wear (Regina Donohue) - No new items right now, Middle School Gym Tee - orders are still coming in - Sold 128 shirts, \$1024, invoice was for \$834.

ACTION ITEM - Logo Wear may be sold at New Family Meeting

SchoolKidz (Regina Donohue) - Order arrived a little late and some were damaged. Regina is working with company to be compensated. Families liked the service.

ACTION ITEM - Megan DelFra to include in newsletter - praise for Susan D'Amore and Margy Arena for their assistance in organizing boxes and helping distribute

Suggestion - Next year, hold a pick up day organized like the August Packets.

## NEW BUSINESS

Advancement Director (Jenn Appaneal) - Discussed how role interacts with H&S board. Big event communication is key, support each other, but director will be reaching outside of school for support. Planning a Fall 2016 Golf/Tennis/Dinner event

ACTION ITEM - Jenn to speak as to her role and how the role will benefit the school at General H&S meeting

Kidstuff Coupon Book (Molly Kelly) - H&S has been asked to offer this book. This coupon book has several valuable coupons. There is no obligation to participate. Sale to be held October 1-15. School profits from each book sold.

Homeroom Mom - budget needs to be decided - parties need to be consistent. Homeroom parents need to work together. Maybe eliminate end of the year party and move to a Spring party.

ACTION ITEM - Janie Lake, Lisa Baumann, Theresa Hagman, Maureen Steinetz and Sister Jeannine to create budget for each grade based on the events they hold.

ACTION ITEM - Janie Lake - mention at the Homeroom Meeting that extra funds will not be available.

General H&S Meetings - Eliminate guest speakers at meetings. Speakers will be offered on different night.

Monster Mash (Sharra Mercer and Kristen Cline)- Contest for 3 best cars with winner receiving a prize - maybe a car wash gift certificate. Teachers will be judges. Concern is always traffic safety. New format this year. You must register your car if you would like to be in one of the 77 spots. Traffic directors must be followed. There will be a hard stop for the start/end of the event and everyone must exit in direction of the traffic directors.

ACTION ITEM - Get cash box from Lisa Baumann. Create form for attendees to register cars - only 77 spots. Suggest carpools. Create a separate set of instructions for those who are parking in the lot. Information to be included in Signup Genius sent to Kathi Clapham, PDF to Margie Kropiewnicki for Facebook.

Walk-a-thon (Sarah Mears) - Feedback from last year- more walking, everyone loved the new format, Different types of walks around school, conga lines, etc.

ACTION ITEMS - Look into sponsorship opportunities

Comedy Night (Regina Donohue)- Signup genius signup sent out and people are volunteering to help. Comedians are booked. Auction will be offered again. Committee will work on details.

ACTION ITEM - Determine what the money raised will be benefitting.

Fundraising - Suggestion for this year is a dining night at Duffers and we will received a percentage of food purchased

ACTION ITEM - Sarah Mears will put Fundraising Chair in touch with Duffers owner

Rummage Sale - YardSale Fundraiser - To be Held in Spring. Donation for items you do not want. Maybe not do clothing or charge for the table and seller keeps profit of their table.

ACTION ITEM - Form committee and see if there is a date open in Meehan Center

New Items/Suggestions - Name tags and greeters for events

Father/Daughter - Suggestion to hold as a school event not just scout event. Open to K-4 grades.

ACTION ITEM - Contact Maria Jackson for details

ACTION ITEM - Create mother/son event

Meeting end - 9:10pm

Next meeting - Monday, October 19, 2015 7:00pm